





Meeting Details

Type	Regular meeting	   
Time	10:00-11:00	
Room	SUB I, 4210	
Called by	Elysia Lash	
Note Taker	Julie Kim	
Parliamentarian	Select or type name	

Guide-to-Reviewing-Quarterly-Tk20-Entrie

Tk20Contacts.pdf

ULAC-Charge-Draftin g.docx

Attendance Confirmation (via Outlook Calendar or Email)

Name	Office/Unit/Department	Role	Present	Absent	Comments
Elysia Lash	UL Assessment	Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Julie Kim	UL Assessment	Deputy Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Amber Hampton	ODIME	Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Out of office
Birgit Debeerst	OIPS	Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Out of office
Christian Barber	Housing and Residence Life	Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Emilie Dubert	Off-Campus Student Services	Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Michael Galvin	UL Operations and Planning	Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Erin Harpine	Student Health Services	Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Out of office
Janae Haaland	Mason Recreation	Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Pending member
Jason Northrup	Disability Services	Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Julie Choe Kim	Graduate Student Life	Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
LuLu Geza Kelemen	LGBTQ Resources	Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Nick Lennon	LEAD	Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Pending member
Phil Mcdaniel	Student Involvement	Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Stephanie Lampron	University Career Services	Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Telli Morris	UL Assessment	Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Select or type name	Unit	Role	<input type="checkbox"/>	<input type="checkbox"/>	

Call to Order

Elysia Lash is scheduled to call the meeting to order at 10:00am.

Brief Reports and Updates

A. 2018 NASPA Assessment and Persistence Conference (Attendees)

Conference attendees provide one-minute takeaways.

B. UL Data Collection Approval Policy (Julie Kim)

Update on revisions and implementation

New Business

A. ULAC Charter Review (Julie Kim)

Discussion and feedback on current ULAC practices and future formal charter (See ULAC Charge Drafting Worksheet)

B. UL Student Outcomes Initiative (Julie Kim)

Preliminary plan for developing a UL framework for measuring student learning and development outcomes:

1. Division-Level Drafting (July-August 2018)

- a. Task force identifies common student learning themes and best practices at divisional, institutional, and national levels:
 - Student-facing unit missions, values, and SLOs; Program SLOs (e.g., Patriot Experience domains, SEE rubric); UL values and goals
 - U. of Albany SA Student Learning Project, WSU SA Division Learning Outcomes, UMB SA, KU SA
 - Mason Core SLOs; Mason IDEA, values, and graduate characteristics
 - CAS Assessment, CAS Domains & Dimensions, AACU LEAP Essential Learning Outcomes, Campus Labs
- b. Task force drafts a UL-focused framework containing 4-7 division-wide student learning and development domains, sample dimensions of each domain, sample outcome statement for each dimension, and assessment strategies
- c. ULAC provides feedback on draft framework

2. Division-Level Implementation (September-October 2018)

- a. ULA Assistant Director makes revisions and submits to UL Cabinet for approval
- b. Approved domains added to 2019-2024 UL Strategic Plan: "As a result of participating in programs and activities within the Division of University Life, students will have the opportunity to learn and/or develop in the following areas..."
- c. Complete framework added to UL, ULA, and Ops & Planning websites

3. Unit-Level Drafting (January-June 2019)

- a. ULA provides workshops and printed guidelines for developing and measuring unit-level outcomes that support UL learning and development domains
- b. Student-facing units each draft 3-8 learning/development outcomes associated with services and programs offered by the unit (Minimum 3 **learning** outcomes)
- c. Each draft outcome must map to one or more UL domains and follow the formats:
 - "Students who utilize or interact with _____ programs, activities, and services will _____."
 - "Students who work for _____ (as _____) will _____."
- d. ULA-approved learning and development outcomes are posted on unit websites

4. Unit-Level Implementation (July-August 2019)

- a. In Tk20, units enter at least one **learning** outcome that will be assessed through a direct measure in 2019-2020

C. Assessment Bootcamp Findings (Telli Morris)

Presentation of findings from program evaluations and from worksheet rubric scores

Announcements/Reminders

A. Important Assessment Dates (Elysia Lash)

- By 7/15/18: Units complete 2017-2018 quarterly reporting requirements (including Results/Insights and Action Plan)
Unit Heads email Annual Report PPT to elash@gmu.edu
- By 8/1/18: Units enter 2018-2019 goals, outcomes, and KPI's

B. 2018-2019 Assessment Workshops (Julie Kim)

At next ULAC meeting, review tentative Assessment Workshop schedule and associated learning outcomes

C. 2018-2019 Unit-Level Assessment Projects (All ULAC Members)

ULAC members will share about one anticipated assessment project from their unit

Adjournment

The meeting is scheduled to adjourn at 11:00am.

Next Meeting

The next UL Assessment Committee meeting is scheduled for 8/13/2018 10:00 AM, SUB I, 4210.