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JUL Q1	Quarter 1 Data Collection Period July 1-September 30																														
	Previous Year Quarter 4 Updates: Tk20 Assessment Contacts close out previous academic year/Q4 with Results/Insights and Action Plans in Tk20															Previous Year Quarter 4 Updates: ULA audits Q4 Tk20 updates					Previous Year Quarter 4 Updates: Deans review previous academic year Results/Insights and Action Plans in ulc.ultimate										
	Previous Year Annual Report: Unit Heads enter previous academic year accomplishments, challenges & plans in PPT template and upload to OneDrive															Annual Assessment Planning for Current Academic Year : Tk20 Assessment Contacts enter current academic year goals, outcomes, and KPIs into Tk20															

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AUG Q1	Quarter 1 Data Collection Period July 1-September 30																														
	Previous Year Quarter 4 Updates: Cluster Leaders review previous academic year Results/Insights and Action Plans in ulc.ultimate																														
	Annual Assessment Planning for Current Academic Year (Continued) : Tk20 Assessment Contacts enter current academic year goals, outcomes, and KPIs into Tk20																Annual Assessment Planning: ULA audits Tk20 updates					Annual Assessment Planning for Current Academic Year: Deans conduct primary review of assessment planning in ulc.ultimate									

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SEP Q1	Quarter 1 Data Collection Period July 1-September 30																														
	Annual Assessment Planning for Current Academic Year: Cluster Leaders conduct secondary review of assessment planning in ulc.ultimate																														

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OCT Q2	Quarter 2 Data Collection Period October 1-December 31																														
	Quarter 1 Updates: Tk20 Assessment Contacts enter Quarter 1 status updates into Tk20															Quarter 1 Updates: ULA audits Tk20 updates					Quarter 1 Updates: Deans conduct primary review of Quarter 1 updates in Excel workbook in ulc.ultimate										

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NOV Q2	Quarter 2 Data Collection Period October 1-December 31																														
	Quarter 1 Updates: Cluster Leaders conduct secondary review of Quarter 1 updates in Excel workbook in ulc.ultimate																														

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DEC Q2	Quarter 2 Data Collection Period October 1-December 31																														

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JAN Q3	Quarter 3 Data Collection Period January 1-March 31																														
	Quarter 2 Updates: Tk20 Assessment Contacts enter Quarter 2 status updates into Tk20													Quarter 2 Updates: ULA audits Tk20 updates					Quarter 2 Updates: Deans conduct primary review of Quarter 2 updates in ulc.ultimate												
FEB Q3	Quarter 3 Data Collection Period January 1-March 31																														
	Quarter 2 Updates: Cluster Leaders conduct secondary review of Quarter 2 updates in Excel workbook in ulc.ultimate																														
MAR Q3	Quarter 3 Data Collection Period January 1-March 31																														
APR Q4	Quarter 4 Data Collection Period April 1-June 30																														
	Quarter 3 Updates: Tk20 Assessment Contacts enter Quarter 3 status updates into Tk20													Quarter 3 Updates: ULA audits Tk20 updates					Quarter 3 Updates: Deans conduct primary review of Quarter 3 updates in ulc.ultimate												
MAY Q4	Quarter 4 Data Collection Period April 1-June 30																														
	Quarter 3 Updates: Cluster Leaders conduct secondary review of Quarter 3 updates in ulc.ultimate																														
	Annual Assessment Planning for Next Academic Year: Unit heads draft goals for upcoming year & submit to UL Ops & Planning Exec Director																														
JUN Q4	Quarter 4 Data Collection Period April 1-June 30																														